

BECOME A POLL MANAGER



WORK WITH THE ELECTION PROCESS

POLL MANAGERS have a unique opportunity to serve their community, meet their neighbors, and become involved in the democratic process.

A Poll Manager's Election Day duties include:

- Processing of voters
- Ballot distribution
- Operation of the voting system
- Compliance with election laws and procedures
- General assistance to voters

A poll clerk has added supervisory responsibilities.

How to Apply

Persons interested should complete a [Poll Manager's Application](#). By submitting an application, your name will be added to our database of citizens who are interested in serving as a poll manager.

When a position becomes available at a precinct in our county, the Director uses this database to contact citizens to fill the vacancy.

Compensation

A typical poll manager's and poll clerk's compensation for an election is as follows:

	Poll Manager	Poll Clerk (In charge of the poll)
Poll Training Class**	\$60.00	\$60.00
Working Election Day	\$75.00	\$135.00
Working any Subsequent Runoff	\$75.00	\$135.00

****Notice:** You must work the polls on election day in order to receive payment for attending any training class. Pay may vary depending on type of election and task performed.

Qualifications

In order to be a poll manager or clerk, YOU MUST:

1. Be a registered voter. 16 or 17 year olds can also work as assistant poll manager.
2. Attend a Poll Manager Training Class before EACH election. Classes are between 2 to 3 hours in length.
3. Be willing and able to work the ENTIRE Election Day, from approximately 6:00 AM until approximately 8:00 PM.
4. Be non-partisan and neutral when working an election.
5. Not be related to or work for any candidate on the ballot in your assigned precinct.

If you are interested in this opportunity, please complete the attached application. You may fax, email or mail the application to the following address below. Download the application from the webpage, complete, print, sign, scan and email the application to vote.Williamsburg@elections.sc.gov.

Williamsburg County Voter Registration & Elections
Attn: Precinct Coordinator
126 S. Jackson St.
Kingstree, SC 29556
Fax: (843)355-2039

When your application is received, you will be added to our mailing list. We will keep you informed of upcoming Poll Manager training sessions and elections. For further information about working the polls, write to the above address or call the Board of Voter Registration & Elections at (843)355-6044.

Thank you for your interest!



Voter Registration & Elections

Application to Be an Election Worker

Please complete this entire form:

I am applying to be a: Poll Manager Poll Clerk- is in charge of the voting location Polling Location Technician

Full Name as Registered to Vote: _____

Voting Precinct(s) or Location(s) Preferred: _____

Are you currently an election official in Williamsburg County? _____ if yes, who _____

Do you currently work for an elected official in Williamsburg County? _____ if yes, who _____

Are you related to an elected official in Williamsburg County? _____ if yes, who _____

If yes to above, what is the nature of your relation (i.e. mother, father, sister, brother, aunt, uncle, etc.)? _____

Are you an employee of Williamsburg County? _____ if yes, which office or department? _____

Legal Domicile Residence Address:

Mailing Address:

Voter Registration Number: _____

Date of Birth: ____/____/____

Home Phone Number: _____

Cell Phone Number: _____

Work Phone Number: _____

Email: _____

Signature & Oath

I understand that this form and other payroll documents will be used to build a pool of citizens wishing to serve as election workers for future elections in Williamsburg County, South Carolina and does not automatically mean I will be appointed to work any given election. I understand that the Director of Voter Registration & Elections will appoint election workers from this pool in accordance with SC Code of Laws 7-13-72.

I do solemnly swear (or affirm) that I am duly qualified, according to the Constitution of this State, to exercise the duties of the office to which I have applied, and that I will, to the best of my ability, discharge the duties thereof, and preserve, protect and defend the Constitution of this State and of the United States. So help me God.

I do solemnly swear (or affirm) that I will conduct every election according to law and will allow no person to vote who is not entitled by law to vote in any election, and I will not unlawfully assist any voter to prepare his ballot and will not advise any voter as to how he/she should vote at any election to which I serve as an election worker.

I will notify the Director of the Voter Registration & Elections Immediately of any conflicts of Interest that may impair my impartiality.

Signature

Date